JUDICIAL INFORMATION SYSTEM COMMITTEE

June 25, 2021
10:00 a.m. to 12:00 p.m.
Online Zoom Meeting

Minutes

Members Present:
Justice Barbara A. Madsen, Chair
Judge Scott K. Ahlf
Mr. Derek Byrne
Judge John Hart
Judge Kathryn Loring
Mr. Frank Maiocco
Ms. Barb Miner
Chief Brad Moericke
Judge Robert Olson
Ms. Paulette Revoir
Mr. Dave Reynolds
Ms. Dawn Marie Rubio
Mr. Bob Taylor
Judge Lisa Worswick
Ms. Margaret Yetter

Members Absent:
Ms. Mindy Breiner
Mr. Joseph Brusic

AOC Staff Present:
Mr. Kevin Ammons
Mr. Phil Brady
Mr. Kevin Cottingham
Ms. Vicky Cullinane
Ms. Vonnie Diseth
Mr. Curtis Dunn
Mr. Rob Eby
Ms. Brittany Gregory
Ms. Christy Hunnefield
Mr. Sam Knutson
Mr. Dirk Marler
Ms. Anya Prozora
Ms. Cat Robinson
Mr. Garret Tanner
Ms. Jennifer Wagner

Guests Present:
Mr. Allen Mills
Mr. Terry Price
Mr. Christopher Shambro
Judge Kimberly Walden

Call to Order, Meeting Minutes, and Recognitions

Justice Barbara Madsen called the Judicial Information System Committee (JISC) meeting to order at 10:10 a.m. (There was a brief delay as the Data Dissemination Committee meeting, held prior to the JISC, ran longer than expected.) This meeting was held virtually on Zoom.

Justice Madsen asked if there were any changes or additions to be made to the April 2021 meeting minutes. Hearing none, the meeting minutes were approved by the Committee.

Justice Madsen recognized Mr. Bob Taylor, the Washington State Bar Association (WSBA) representative on the JISC, who will be stepping down from his position on the Committee. Justice Madsen thanked Mr. Taylor for his many years of service on the JISC, and all of his hard work and participation in several working groups including the Superior Court CMS Court User Workgroup (CUWG).

Justice Madsen also announced that Mr. Ramsey Radwan would be retiring at the end of July 2021, having served as AOC's Chief Financial Officer and Director of Management Services Division for nearly twenty years. Justice Madsen recognized and lauded Mr. Radwan's many years of dedicated service to the courts, the JISC, and AOC, including the crucial, integral roles he played in contract negotiations, audits, and being a fierce advocate for the courts and court funding. Ms. Dawn Marie Rubio stated that she will be introducing Mr. Radwan's successor, Mr. Christopher Stanley, at the next JISC meeting.

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Ms. Rubio then introduced Ms. Brittany Gregory as the New Associate Director of the Office of Judicial and Legislative Relations. She was previously the Deputy Legislative Director at the Office of the Attorney General.

JIS Budget Update

Mr. Sam Knutson provided some brief remarks on the 19-21 budget, 21-23 JIS budget allocations, and the 2022 supplemental budget schedule. The JIS budget update materials can be found under Tab 2 of the meeting packet. Mr. Knutson said that everything is "in great shape" with regard to the 19-21 budget, where AOC is tracking unspent variances in the JIS account, which will roll over into the next biennium. Concerning the 21-23 budget allocations, Mr. Knutson noted AOC had a very successful budget process ensuring the judicial branch gets the funding it needs.

Decision Point: Proposed Amendment to JISC Bylaws Article 6 – Executive Committee

Ms. Vicky Cullinane gave a brief review of the proposed amendment to Article Six in the JISC Bylaws, and the discussion that took place on the matter at the April JISC meeting. The proposed changes were made to update the bylaw language to reflect the current functions of the Executive Committee, as well as to include in membership a superior court administrator and an administrator for courts of limited jurisdiction.

Justice Madsen asked if there was a motion to approve the amendment to the JISC Bylaws.

Motion: Ms. Margaret Yetter

I move to adopt the proposed amendment to the JISC Bylaws, Article Six.

Second: Mr. Frank Maiocco

Voting in Favor: Justice Barbara Madsen, Judge Scott Ahlf, Mr. Derek Byrne, Judge John Hart, Judge Kathryn Loring, Mr. Frank Maiocco, Ms. Barb Miner, Chief Brad Moericke, Judge Robert Olson, Ms. Paulette Revoir, Mr. Dave Reynolds, Ms. Dawn Marie Rubio, Mr. Bob Taylor, Judge Lisa Worswick, Ms. Margaret Yetter

Opposed: None.

Absent: Ms. Mindy Breiner, Mr. Joseph Brusic

The motion passed. Once finalized, the amended JISC Bylaws will be published on the Courts website.

JIS Priority Project #1 (ITG 102): Courts of Limited Jurisdiction – Case Management System (CLJ-CMS)

CLJ-CMS Project Update

Ms. Cat Robinson provided an update on the CLJ-CMS project. There have been some changes relating to the project's eFiling component (Odyssey File & Serve (OFS)). In May, the Pilot Court go-live date was changed to July 22, primarily due to some issues with the JIS integration. The Project

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Steering Committee (PSC) also decided that eFiling will be mandatory for civil cases and fees will apply. Ms. Paulette Revoir added that the PSC has been hearing many concerns about OFS implementation. As such, the PSC very recently made the decision to delay the implementation of OFS so that it coincides with the Odyssey implementation in each region. Ms. Revoir reiterated that OFS will still be implemented as a major component of the CLJ-CMS project, but it will go live at a later point. This decision will not delay the rollout of the other project components (Odyssey and Tyler Supervision). Additionally, the project team has held many outreach workshops in preparation for OFS implementation and will hold a last check-in meeting with each region in light of the decision to delay eFiling. Odyssey 2019 has been installed on AOC servers to continue Odyssey configuration work. The project team are currently reviewing the Traceability Matrix (list of 1,400+ requirements outlined by the CLJs) to ensure its complete accuracy. The project has also presented at several spring conferences including DMCMA, MPA, and DMCJA.

Quality Assurance Assessment Report

Mr. Allen Mills, with the project's QA vendor Bluecrane, provided an overview of the May QA Assessment Report for the CLJ-CMS project. The full report can be found in the JISC meeting packet under Tab 4.

WSP Modernization Go-Live – W3 (ITG 242)

Mr. Ammons provided an update on the Washington State Patrol (WSP) System Modernization project. WSP successfully implemented their modernized system on June 2, 2021. From AOC's perspective, the implementation went very well, as work on AOC systems had been completed in February in readiness for the go-live. There were a few minor issues with systems not under AOCs or WSP's control. WSP has been working with the respective vendors to resolve these issues.

Data Dissemination Committee (DDC) Report

Judge John Hart provided an update on the work of the Data Dissemination Committee, which met earlier today. Meeting details and decisions can be found in the DDC minutes on the Washington Courts website.

Meeting Wrap Up & Adjournment

Justice Madsen adjourned the meeting at 10:59 am.

Next Meeting

The next meeting will be August 27, 2021, via Zoom from 10:00 a.m. to 12:00 p.m.

Action Items

	Action Items	Owner	Status

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