Courts of Limited Jurisdiction Case Management System (CLJ-CMS)

Project Update

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Project Scope

Three components:

- eFiling - Odyssey File and Serve (OFS)
- Odyssey Case Management System (CMS)
- Tyler Supervision (TSUP)

Recent eFiling Project Activity

- Pilot court go-live date delayed for the foreseeable future
  - Project team provided the opportunity for all CLJ courts to ask questions about delay
- AOC technical team completed integrations with Tyler technology
- Change request submitted to Tyler requesting delay in eFiling go-live
  - Response received from Tyler; currently working with AOC contracts to come to an agreement

Recent CMS Project Activity

- ✓ Completed review of Requirements Traceability Matrix
- ✓ Completed review of all Project Design Deliverable Documents
- ✓ Data file submitted to Tyler to complete first data conversion from JIS to Odyssey

Project Outreach

- ✓ First monthly newsletter published in early August

Work in Progress

- Reviewing the first data conversion to validate that the data is accurately being transferred
- Continuing configuration of CLJ-CMS Odyssey

Active Project Risks – August 2021

Total Project Risks			
Low Risk	Medium Risk	High Risk	Closed
2	3	8	16

High Risks Status		
Risk	Probability/Impact	Mitigation
Local Rule – In order for eFiling to be mandatory courts need to enact a local rule. Some courts could choose not to enact the rule or make eFiling mandatory.	Likely/High	(June 9, 2021) The DMCMA/DMCJA are encouraging their associations to enact the rule.
Legality of charging for filings on cases – A question was posed if it was legal to charge for filings on cases.	Likely/High	(April 13, 2021) The PSC made a decision to make eFiling on criminal cases optional with a fee charged if used. AOC is considering a legal analysis on the questions raised.

Active Project Risks – August 2021

High Risks Status		
Risk	Probability/Impact	Mitigation
Tyler Supervision – Tyler has not done a statewide implementation of their new Supervision module. Previous implementations have always been with individual probation departments.	Likely/Major	(February 17, 2021) AOC PM and Tyler PM are working closely to best align the process for a statewide implementation vs. an individual one.
Tyler Supervision/Odyssey Integrations – The two products are not yet seamlessly integrated.	Likely/Moderate	(February 17, 2021) AOC PM and Tyler PM meeting regularly to discuss what is necessary for integrations.
Local Integrations – Some courts have their own systems that they would prefer be integrated with Odyssey.	Moderate/Moderate	(September 22, 2019) Integrations to local court applications is out of scope for the CLJ-CMS project. The project team will work with the courts to provide solutions that don't involve an integration wherever possible.

Active Project Risks – August 2021

High Risks Status		
Risk	Probability/Impact	Mitigation
Performance Issues – It is possible that users will feel that Odyssey works less efficiently than the legacy system due to changing processes and procedures.	Moderate/Moderate	(September 22, 2019) Working with the SC Team to understand the perceived issues. Focusing on messages to the courts. Educating the courts on ways to work with the new system
IT Constraints – When users experience technical difficulties IT support is not as readily available as if the user was working in the office.	Moderate/Moderate	(September 22, 2020) If users experience issues, encourage them to reach out to IT support and request assistance. If additional support is required, work with the infrastructure team to help.
Equipment Funding – Additional funds may be needed to assist some courts with the local equipment purchases.	Moderate/Moderate	(September 22, 2020) If the CLJ-CMS project uses a similar funding model to the SC-CMS, then there are additional complexities to consider. There are significantly more CLJ courts which adds to the need.

Next Steps

Milestone	Date
Approve data conversion push 1 of 5 (Pilot courts)	September 2021
Kick off for Pilot courts	January 2022
Go-live Pilot courts	Fall 2022

Independent Quality Assurance Update

Mr. Allen Mills
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August 27, 2021